

**ANDY MATTHEWS**  
*Controller*

**STATE OF NEVADA**

**JAMES SMACK**  
*Chief Deputy Controller*



**OFFICE OF THE  
STATE CONTROLLER**

**UNCLASSIFIED JOB ANNOUNCEMENT  
POSTED – JUNE 12, 2025**

**DEPUTY CONTROLLER – FINANCIAL REPORTING**

The State Controller's Office is accepting applications for the position of Deputy Controller- Financial Reporting.

**RECRUITMENT OPEN TO:**

This is an open competitive recruitment, open to all qualified applicants.  
This position is appointed by and serves at the pleasure of the State Controller.  
This position reports to the Chief Deputy Controller.

**AGENCY RESPONSIBILITIES:**

The State Controller's Office (SCO) is responsible for state and federal fiscal (the ACFR and Single Audit Reports) reporting on behalf of the state of Nevada. Additional responsibilities include: state debt collection, information technology, vendor database services, and CORE.NV system administration.

**APPROXIMATE ANNUAL SALARY:**

Up to \$151,902 (Employee/Employer Paid Retirement Plan) \*Salary reflects Public Employees Retirement System (PERS) contributions by both the employee and the employer. An employer paid contribution plan is also available with a reduced gross salary.

**BENEFITS:**

The State of Nevada offers an excellent benefit package that includes a retirement system, health, vision, dental, life and disability insurance; 11 paid holidays and paid sick and annual leave. Other employee paid benefits such as deferred compensation plans are available.

**POSITION LOCATION/TRAVEL:**

SCO is in the Nevada State Capitol, Carson City, near beautiful Lake Tahoe in Northern Nevada. The area blends a mix of old-fashioned history and charm with modern cultural

opportunities, a destination location to live, work and play. This position will require a small amount of in-state travel and up to twice a year travel to National Association conferences.

**POSITION DESCRIPTION:**

The Deputy Controller – Financial Reporting performs a wide variety of administrative functions within the department. The primary task of this position is the annual completion of the Annual Comprehensive Financial Report (ACFR), along with additional duties as detailed below.

Under the direction of the Chief Deputy Controller, duties include:

- Organizing, assigning funds and tasks, monitoring completion, reviewing and overseeing the completion of the ACFR, including working with the auditing team during their manager and partner review process. The end goal is the completion of an ACFR within 9 months after the end of the prior Fiscal Year.
- Leading up to three direct reports, all Accountant 2 (ACFR) team members who will report to the chosen candidate, and who will supervise the balance of the team, including 6 Accountant 1 (ACFR), 1 Accountant 3, 1 Accountant 2, and 1 Management Analyst 1.
- Review the most complex funds for proper completion.
- Spot review of work reviewed by the direct reports to ensure proper GAAP and GASB procedures are being adhered.
- In coordination with identified members of the ACFR team and the Chief Deputy Controller, provide input to ensure SCO interests are communicated to the CORE.NV project, ensuring proper financial reporting and activity is working in concert between the SCO and CORE.NV to ensure the most accurate financial reporting possible.
- Other duties as assigned by the Chief Deputy Controller and/or the State Controller.

**MINIMUM QUALIFICATIONS:**

The most competitive applicants should have the following:

- Certified Public Accountant (CPA) preferred but not a requirement based upon meeting experience levels detailed below.
- Have a minimum of 5 years' experience in Governmental Accounting or Auditing of Governmental Accounting if the applicant holds a CPA.
- Have a minimum of 10 years' experience in Governmental Accounting with a minimum of 3 years' experience working on a state ACFR team or auditing a state ACFR if the applicant does not have a CPA.
- Have a minimum of 5 years' experience supervising a team.

- Have a Bachelor's Degree in Accounting or a related field. A Masters Degree is preferred, but not required.
- Be a self-starter able to work under time pressures with a proven track record of getting results.
- Able to work with minimal supervision.
- Experience with CaseWare accounting software or comparable ACFR accounting software preferred.

**TO APPLY:**

Applicants interested in the Deputy Controller – Financial Reporting position must submit a resume with a detailed description of educational achievement, professional certifications (e.g. CPA certification) and employment history, including the name and address of employers, scope of responsibility, and set forth how the minimum qualifications are met. Incomplete submissions will not be considered. Resumes will be accepted until the position is filled and announcement has been removed.

**Send an Email with required information to:**

James Smack

Chief Deputy Controller

[jsmack@sco.nv.gov](mailto:jsmack@sco.nv.gov)

Subject: Application for Deputy Controller – Financial Reporting

*The State of Nevada is an equal opportunity employer dedicated to building diverse, inclusive, and innovative work environments with employees who reflect our communities and enthusiastically serve them. All applicants are considered without regard to race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.*